

## **THIS INFORMATION IS ONLY NEEDED IF YOU ARE DESIGNING A MedEvac DISPATCH**

### **This is instructions for making the Medical Reception bgl**

You have opened the “Medical Reception.zip and are looking at the Medical Reception folder. These are bgl files that you will use to create a “reception committee” for the end of your flight. If you are not creating a dispatch, you do not need this information.

At one point in making your dispatch, you will be making the Medical Reception bgl. Here is how you do it:

### **Making the E024B\_M002\_reception.bgl**

1. Choose the medical center you are going to. In this example, Wrangell.
2. Go to the “[Medical Facilities Alpha-Numeric by M Number](#)”
3. Find the med center on the web page and look at it's “M” number. You will see Wrangell is “M002”
4. In your opened Medical Reception folder you will see a list like this:
  - M001\_reception.bgl
  - M002\_reception.bgl
  - etc
5. In this example, since you are going to end your flight at Wrangell (reception), you copy the “M002\_reception.bgl” and paste it to the desktop.
6. Then RENAME it with the name of your dispatch ... E024B\_M002.reception.bgl. Save that and put it into the E Folder.

To see the full instructions for making a MedEvac Dispatch go to the top table of the Medical Facilities web page and click on “How to Create a Dispatch”.